

REQUEST FOR BILL DETAILS FOR IT RETURN FILING

To,
The Principal
NIES

Date:

Subject: Request for Fee Details for Income Tax Filing

I am _____, parent/guardian of _____
_____, a student of class _____.

I kindly request a statement of the fees paid for the academic year _____ for
income tax return filing purposes.

Please include the total fee amount and its breakdown (tuition, extracurricular, etc.).

Thank you for your assistance.

Sincerely,

Parent/Guardian Name: _____

Signature: _____

Contact Number: _____

Date: _____